



FIELD OF INTEREST FUND GUIDELINES

Adopted June 2016

A Field of Interest Fund is designed for donors who would like their contributions to benefit a particular area of interest, type of organization, community issue or geographic area.

A Field of Interest Fund provides the donor with a vehicle to support a long-term interest and allow the Greater Salina Community Foundation to determine the specific use of funds to the most appropriate organization or need at that time through a competitive grant process. The Fund may have an advisory committee which can make suggestions on annual distributions from the fund or work with other community groups to utilize the funds to meet the donor's intentions. Examples of areas in which Field of Interest Funds may work include the following: beautification of public parks and lands; assistance for children with disabilities; support of children's health; and support for organizations and activities in specific communities. These examples are meant to provide ideas for donors since the Field of Interest Fund can be tailored to align the donor's charitable giving goals with the community's needs.

The following policies and guidelines have been adopted by the Board of Directors of the Greater Salina Community Foundation to govern the establishment and operation of Field of Interest Funds in a manner consistent with the purposes of the Foundation, and in keeping with applicable tax regulations:

1. Minimum Amount

The minimum amount required to establish a Field of Interest Fund is \$25,000. Donors who intend to establish a fund may take up to five years to reach the fund minimum, but no distributions will be made until the fund achieves the minimum balance. If, at the end of five years, the fund has not reached the minimum, all assets in the fund will become part of the unrestricted grant fund within the Foundation.

2. Investment of Funds

A Field of Interest Fund is an unrestricted gift to the Greater Salina Community Foundation and becomes part of the permanent endowment of the Foundation and subject to the terms and

conditions of its governing instruments. Field of Interest Funds are co-mingled with other Foundation funds to encourage maximum investment performance. The Foundation's portfolio is managed with a view toward maximization of total return considering inflation risk, interest rate risk, and business or economic risk, while at all times being prudently diversified. A copy of the Foundation's investment policy is available on request. An exception may allow a passthrough Field of Interest Fund which is not endowed. In such case, the funds will NOT be part of the pooled investment fund, and will not earn interest.

3. Outside Investment Managers

Donors may request to use an outside investment manager if the fund maintains a minimum balance of \$25,000. If the request is granted, the fund remains a component fund of the Foundation, but is managed and invested by a bank, trust company or other entity recommended by the Donors. In order to manage component funds for the Foundation, outside fund managers are required to sign an investment management agreement with the Foundation, and maintain an investment performance level that is acceptable to the Foundation's Investment Committee.

4. Statements

Field of Interest funds will be awarded by the GSCF grants/scholarship committee on a rolling, competitive basis (unless an alternate process is approved by the Foundation). An annual grant equal to 5% of the fund balance, calculated as an average of the previous 20 quarters will be available for distribution.

The Foundation will print a statement for each Field of Interest Fund at the end of each quarter, showing the beginning fund balance, additions to the fund (if any), earned income, grants awarded, and fund balance at the end of the quarter.

At the end of the Foundation's fiscal year (June 30), the Foundation calculates the spendable balance from each fund. The spendable balance is calculated based on 5% of the average daily balance of the fund from the previous 20 quarters. The available to spend amount will appear on the quarterly statement. If a fund is below the minimum of \$25,000 at the end of the fiscal year, no allocation will be made from the fund to the spendable balance for that year.

5. Subject to Governing Instruments and Variance Power

All funds are subject to the terms and conditions of the Foundation's governing instruments, as amended. Among other things, the governing instruments provide that the Foundation has the power to modify and vary the directions of any Field of Interest Fund in the event it becomes unnecessary, incapable of fulfillment, or inconsistent with the charitable purposes of the Foundation. Grants from Field of Interest Funds can be used to make a grant to a public charity which meets the I.R.S. criteria for a tax-deductible gift.

6. Administrative Contributions and Special Fees

All component funds are required to share in the administrative costs of operating the Foundation. Although the Foundation has a separate and permanently endowed administrative

fund that that supports the Foundation's work, the Foundation reserves the right to annually assess from each fund a contribution in an amount not to exceed 1% of its average daily fund balance as of June 30; provided, however, that for funds greater than \$1 million in size, the contribution will be based only on the first \$1 million of their average daily fund balance. The administrative contribution supports the charitable work of the Foundation by assisting in covering administrative costs so the Foundation can achieve its goal of increasing philanthropic giving and improving the quality of life in our community. Administrative contributions are assessed annually in the third quarter of the calendar year.

Each specific component fund will be charged for any extraordinary expenses incurred on behalf of that fund, such as commissions for the sale of contributed securities. Additional fees may be charged for extraordinary services, such as special grant processing, large numbers of transactions, or other non-standard services.

7. Additional Benefits

The Foundation will, from time to time, offer educational programs for the benefit of nonprofit organizations, their staff and board members.

Foundation staff is available for consultation with potential donors and/or staff of nonprofit organizations.

Field of Interest Funds are listed in the Foundation's annual report, on our web site, and are sometimes featured in our quarterly newsletter.

8. How to reach us

The Foundation office is open Monday through Friday 8:00 a.m.- 4:30 p.m. The office is located in the United Building at 119 W. Iron Ave, 8th floor, in Downtown Salina. Our office number is 785-823-1800. Our fax number is 785-823-9370. Our website is www.gscf.org.